



# CITY OF HEATH

## EMPLOYMENT ANNOUNCEMENT

---

1287 Hebron Road \* Heath, OH 43056 \* P: (740) 522-1420 \* F: (740) 522-6324 \* [www.heathohio.gov](http://www.heathohio.gov)

City of Heath Civil Service Commission is posting the opening for a Police Officer for the City of Heath.

To apply and for additional information see the posting at the National Testing Network and the City of Heath website; [www.heathohio.gov](http://www.heathohio.gov).

### **Police Officer**

#### **Salary:**

Probationary Salary: \$44,250.75

Salary range after probation: \$47,586.24 – \$60,940.26

### **Job Summary**

Will support the Mission and Value Statement of the Heath Police Department. The officer will develop expertise of state and local laws and ordinances, will enforce traffic laws and investigate traffic accidents; responds to calls for service; investigate reports of crime against persons or property; patrol the city in effort to reduce criminal activity; perform lawful arrests in the performance of duty; will investigate juvenile complaints and observe and record unusual activity; complete reports relating to criminal offenses and missing persons; is responsible for serving warrants and subpoenas as necessary; investigate active alarms; prepares written criminal cases for prosecution; will be prepared to testify to the facts of cases investigated; performs ancillary duties that support department operations. This list should not be considered exhaustive.

### **Qualifications**

The applicant is not required to have OPOTA certification. Those with OPOTA certification earn bonus points. Applicants without OPOTA certification must successfully complete and receive OPOTA certification within six months of employment. Applicants must pass the NTN test and physical agility test, be at least 21 years of age, have 20/20 vision or correctable to 20/20 in both eyes; must possess a valid Ohio driver's license; have good command of English language and ability to communicate; must have ability to work with the general public, possess highest professional and ethical standards, think quickly and clearly under stressful situations, follow department procedures for investigation and enforcement of local and state laws. Ability to work varied hours and shifts including evenings, weekends, holidays and rotating shifts. MUST NOT have any felonies or misdemeanor offences of violence. The Heath Police Department adheres to a strict tattoo/piercing policy.

## **Application Instructions**

Two applications need to be filed; one with the City of Heath and the other with the National Testing Network.

The City of Heath applications may be obtained on line at [www.heathohio.gov](http://www.heathohio.gov). The application along with copies of a valid Driver's license, and relevant certifications must be turned in to the City of Heath, 1287 Hebron Road, Heath, Ohio 43056. If extra credit for military service is desired, a copy of your DD214 Form must also be attached to the application.

The other application filed is with the National Testing Network.

Both applications and testing will be available March 1, 2018 – April 13, 2018. All applications and testing results must be received by the City of Heath no later than 4:30 pm, April 13, 2018.

### **Selection Process:**

- 1.) Review of minimum qualifications
- 2.) National Police Officer Selection Test (NTN)
- 3.) A physical fitness test must be passed
- 4.) Civil Service adds necessary extra credit to NTN scores and agility test, prepares list and posts
- 5.) City of Heath schedules interviews for top three candidates
- 6.) Background check processed
- 7.) Job offer made contingent on passing physical, psychological and drug testing.

### **The City of Heath is an Equal Opportunity Employer**

Paul Peterson  
Heath Civil Service Secretary