



Division of Building and Zoning

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Chief of Building and Zoning

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CONDITIONAL USE/SPECIAL EXCEPTION APPLICATION

Applicant Name*: _____ Phone Number: _____

Address: _____

** Please provide the name of the individual who is actually going to receive the Conditional Use/Special Exception variance*

Agent/Representative*: _____ Phone Number: _____

Address: _____

** Please provide the name of the individual representing the applicant, if applicable.*

THE APPLICANT MUST FILE HERewith AN EXPLICIT TYPEWRITTEN STATEMENT SETTING FORTH THE FOLLOWING:

a) The principle points on which this application is made.

b) A clear and accurate description of proposed work or use.

c) Specific reference to the section of the zoning ordinance under which the proposed use is permitted with a variance.

d) Names and addresses for the owners of ALL lots within 300' of the property in question.

e) Plans drawn to scale showing the actual shape and dimensions of the lot and any existing buildings/accessory building on the lot. The plans should identify the location of any proposed building as well as any alterations to an existing building. The existing and intended use of each building or part of a building, the number of families or housekeeping units the building is designed to accommodate and such other information with regard to the lot and neighboring lots as may be necessary to determine the proper hearing of the application is also required.

f) Each application shall be accompanied by a required payment in the amount of at least \$75.00 for the purposes of defraying the expense of publishing notices in the newspaper and necessary clerical services.

TO THE BOARD OF ZONING AND BUILDING APPEALS:

I, the undersigned, _____ hereby applies for permission to:

in accordance with the application, plans, and all data heretofore filed with the Heath Zoning Department, all of which are hereto attached and made part of this application.

No previous application or appeal under the zoning ordinance has been made by me affecting these premises. I hereby depose and say that all the above statements and the statements contained in all the exhibits transmitted herewith are true.

Applicant Signature: _____

Do not write below this line - OFFICE USE ONLY

BZBA Case #: _____ Date Filed w/ Zoning Dept.: _____ Date Paid (\$100.00 fee): _____

Decision of the BZBA: _____

BZBA Secretary Signature: _____